

Appendix A – Services Descriptions and Benefits to the District

Activity/Service Provided	Description	Benefit	Status
<p>Coordination of Canvas Custom Configurations – Validation of teachers in a course</p>	<p>Purpose: Provide a provide a custom solution for the validation of teachers in a course.</p> <p>Responsibilities: The SCSM will run reports and conduct system checks to ensure that the custom solution is delivered as intended.</p>	<p>Affords teachers the ability to add other teachers to a course for collaboration and facilitation purposes. This solution validates that only teachers (Broward Staff) are added to teachers in courses and that other Canvas users do not inadvertently have access which they should not be entitled.</p>	<p>Planning in Progress</p>
<p>Coordination of Canvas Custom Configurations – Student Instructional Impacts (SII) App Development</p> <p>Phase I & II Completed</p> <p>Phase III - will include the remaining educational plans found in Ellevation, Accelify, and BASIS.</p>	<p>Purpose: Expand Phase II work to provide full interoperability with the Public Consulting Group (PCG), Ellevation, Accelify, and BASIS platforms and Canvas. This will allow teachers the ability to apply and document specific accommodations or instructional strategies when creating Canvas assignments, discussions, or quizzes for all education plans used by the District.</p> <p>Responsibilities: The SCSM leads project meetings with BCPS and PCG, Ellevation, Accelify, and BASIS to expand development process, timeline, and technical support for the SII App development to include additional platforms.</p> <p>Develop and implement teacher training and support plan.</p>	<p>Enables teachers to access information within Canvas regarding Gifted, ELL, ESE, 504 plans, health plans, RTI – Academics and RTI – Behavior plans; and to then identify specific accommodations and strategies that are used for each student while in Canvas.</p> <p>Teachers no longer need to access multiple platforms (PCG, Ellevation, Accelify, and BASIS) to view information found in all education plans. All information can be viewed in Canvas.</p>	<p>Pre-planning in progress with vendors.</p>
<p>Coordination of Canvas Custom Configurations – Coordination of expanded Gauge use for District-Wide Assessment</p>	<p>Purpose: Gauge is a district assessment management system that Instructure built with input from Broward County Public School to create a single assessment system.</p> <p>Currently being used for District-wide curriculum assessments and performance data with Science summative assessment and will expand to other curriculum areas.</p>	<p>Enables Broward to consolidate the number of test prep applications (Achieve 3000, USA Test Prep, School City, etc.) currently used at schools.</p> <p>SBBC has a secure testing platform to facilitate End of Year and End of Course Assessments in Gauge.</p>	<p>In Progress</p>

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	<p>Responsibilities: Lead project meetings to finalize Gauge development for Broward Student Assessments (BSA), including Charter Schools.</p> <p>Support Student Assessment and Research staff to develop End of Year and End of Course Assessments in Gauge.</p> <p>Facilitate development of assessment reports at district, school, teacher, and student levels.</p> <p>Act as Canvas Assessment Manager for Year 4 implementation.</p>		
<p>Instructional Materials and Support</p>	<p>Purpose: Expand the repository of curriculum content for teachers in Canvas aligned to the District's scope and sequences across all grade levels and subject areas.</p> <p>Responsibilities: Develop and implement teacher training and support plan.</p> <p>Develop strategies for increasing Canvas usage at all levels.</p> <p>Develop support plans for schools with limited Canvas implementation.</p> <p>Create processes and manage Canvas content creation by students and teachers.</p> <p>Facilitate Executive Business Reviews, Canvas Data Dashboards, and Reporting Platform for schools.</p>	<p>Succession planning and transfer of ownership to remote CSM and Remote Admin for Year 5.</p> <p>Assist in the assembling of the Broward Digital Army (Canvasadors, Champions, and Certified Educators) to build a school-based mentorship program with Canvas, Newsela, Vocabulary.com, and Nearpod.</p> <p>Liaise with other Florida School Districts to develop the Florida Canvas Consortium for state-wide Canvas partnerships to share content and best practices.</p> <p>Reduce instructional materials cost by transitioning to digital materials.</p>	<p>In-Progress</p>

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<p>Catalog for Teacher and Student Courses</p>	<p>Purpose: Expand the Canvas Catalog to include self-paced professional development courses, open courses for student to promote “Learning Never Closes, and district-wide staff courses.</p> <p>Responsibilities: Create best practices documentation for utilization of the Canvas Catalog.</p> <p>Coordinate and develop course offerings within the Canvas Catalog.</p> <p>Communicate processes for utilizing the Canvas Catalog.</p> <p>Support district departments to adding course offerings.</p>	<p>Enables teachers, staff, and students to access just-in time training based on individual needs.</p>	<p>In-Progress</p>
<p>Custom Report Development</p>	<p>Purpose: Continue to build out Canvas reporting structures to provide insight into usage.</p> <p>Responsibilities: Coordinate with SBBC and Instructure to create needed reporting metrics.</p> <p>Ensure timely delivery of developed reports.</p>	<p>Provide district, school, and individual with Canvas usage data to help inform training and implementation goals and strategies.</p> <p>Identify schools that need additional Canvas support and/or training.</p>	<p>In-Progress</p>
<p>Expand and Document Vendor LTI Partnership Integrations Project</p>	<p>Purpose: Continue to expand, create, and document partnerships between Canvas and 3rd party vendors to ensure integration success.</p> <p>Responsibilities: Coordinate conversations between SBBC, 3rd Party Vendor, and Instructure Partnerships Team.</p>	<p>Documentation creation to provide a best practice model for working with vendor partners, as well as, informs teachers of how external tools may be accessed in Canvas.</p> <p>This Digital Resource course serves as a one-stop shop that houses all information teachers need to successfully use instructional materials and third-party tools in Canvas.</p>	<p>In-Progress</p>

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	<p>Provide LTI Technical support when appropriate.</p> <p>Document integrations as needed. Continue to build out the Digital Resources are Easy as 1 2 3 course.</p>		
<p>Development of Teacher and Student Created Content</p>	<p>Purpose: Provide a mechanism for students (& teachers) to create Canvas course content.</p> <p>Responsibilities: Create best practices documentation for utilization of the Canvas Student Instance.</p> <p>Coordinate with teachers overseeing student created content. Enable student access and create course shells.</p> <p>Communicate processes for utilizing the Canvas Student Instance.</p>	<p>Teachers will have access to approved lesson plans to enhance instruction.</p> <p>Creates a collaborative culture for sharing instructional content and club/after-school activities.</p> <p>Continue development of the Canvas Student Instance enabling students to create content in Canvas.</p> <p>Student interns could participate in course design.</p>	<p>In-Progress</p>